

## STATEMENT OF WORK

Reimbursable Agreement No. X68040028

August 2004

### I. INTRODUCTION

This Statement of Work is coordinated under the Federal Highway Administration's (FHWA) Federal Lands Highway Technology Program. The work described under Section IV below will be done by the Washington State University as an independent activity supplementing Task 2 of the draft proposal provided in Attachment A. The proposal in Attachment A has been funded with Congressional Earmark Money for the Washington State Department of Transportation. The WSU will cooperate with the FHWA to ensure the final work products provided through this Statement of Work meet the needs of the FHWA.

### II. LOCATION

Washington State University, Pullman Washington.

### III. SCHEDULE

All phases of work will be completed by September 30, 2006.

### IV. TECHNICAL REQUIREMENTS

As described by task 2 of Attachment A, a Culvert Summit Meeting will be held at Washington State University in Pullman, Washington, during the Winter of 2005 to consider the state-of-the-art and state-of-need for bridge and culvert design for fish passage. Relevant agencies and organizations will be notified and invited to attend at their own expense. The funds requested herein will be used to 1) communicate with the agencies (e.g., produce and distribute flyers, brochures, etc.); 2) make meeting arrangements on campus and housing arrangements off campus; 3) provide programs to participants; and 4) provide a CD-ROM of meeting minutes and presentations to participants.

### V. BREAKDOWN OF COSTS

The FHWA will provide \$5,000 under this reimbursable agreement according to the agreed upon price shown below:

Salaries and Wages	\$2,734
Employee Benefits	\$484

Supplies/Services	\$1,327
Total direct costs	\$4,545
Indirect costs at 10%	\$455
Total	\$5,000

#### **VI. BILLING FREQUENCY**

All invoices should reference "Agreement No. X68040028" and include a narrative and quantitative summary of the invoiced work with reference to the work phase and associated task as detailed above. The frequency of the billing process from the FHWA office is quarterly.

#### **VII. FHWA CONTACTS**

The FHWA contact for this work is Bart Bergendahl, Hydraulic Functional Discipline Leader, who can be contacted at (720) 963-3754 and fax (720) 963-3752.

#### **VIII. WSU CONTACTS**

The primary WSU contact for this work is:

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